

*Ariel's Special Events*  
 1734 Mobile Ave., West Columbia, SC 29170  
 Office: 803-936-0505 / fax: 803-936-0552  
**Rental Agreement**

DATE OF EVENT: \_\_\_\_\_ TYPE OF EVENT: \_\_\_\_\_ GUESTS EXPECTED: \_\_\_\_\_  
**Occupant's Information:** Times: Event Begins at \_\_\_\_\_ Event Ends at \_\_\_\_\_

NAME: \_\_\_\_\_ Set up Hours Needed: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ Duration of Event: \_\_\_\_\_  
 CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_ Clean up Hours: \_\_\_\_\_  
 PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_  
 EMAIL: \_\_\_\_\_ Total # of Hours \_\_\_\_\_

Set up time includes D.J. set up and Decorating. Setup and breakdown time must be figured in your total rental time block. Ariel's is not responsible for setup or breakdown. A partial hour is charged as a full hour.

**\*\* RENTAL TIME INCLUDES ANY EARLY SET UP AND/OR DECORATING TIME \*\***

**Sunday - Thursday** 4 hour minimum \$350.00 \_\_\_\_\_ Additional time @ \$75.00 per hour Total \_\_\_\_\_

**Friday Prices** 5 hour minimum \$550.00 \_\_\_\_\_ Additional time @ \$75.00 per hour Total \_\_\_\_\_

**Saturday Prices** 5 hours \$750.00 \_\_\_\_\_ 6 hours \$825.00 \_\_\_\_\_ 7 hours \$900.00 \_\_\_\_\_ 8 hours \$975.00 \_\_\_\_\_

**\*Best Deal for Saturday\*** Up to 12 hours \$995.00 \_\_\_\_\_

\*Total Rental Charge \$ \_\_\_\_\_ Security Deposit required: \$250.00 Check No. \_\_\_\_\_ Dated \_\_\_\_\_  
 Balance Due: \_\_\_\_\_ \*Total Balance Due 30 days prior to event: Date: \_\_\_\_\_ Balance Due: \_\_\_\_\_  
 Payment received: \$ \_\_\_\_\_ Check No. \_\_\_\_\_ Dated \_\_\_\_\_  
 Balance Due: \_\_\_\_\_

This agreement made on \_\_\_\_\_, 20\_\_\_\_, by and between Ariel's Special Events and \_\_\_\_\_, referred to as "Occupant". Occupant agrees to rent and Ariel's agrees to make available the facility located at 1734 Mobile Ave. on the terms and conditions mentioned above. **Your reservation for Ariel's will be confirmed upon the receipt of this signed Rental Agreement, accompanied by your nonrefundable security deposit. Occupant shall be liable for any damage to the facility and its contents that occur during Occupant's use of the facility. Occupant shall be billed and agrees to pay for overage time incurred which is not included in this contract.**

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
 Please initial page 2 of Rental Agreement

Ariel's wish is to insure the safety of our guests and the success of your event; therefore we ask your understanding and cooperation in complying with the following rules:

1. Maximum occupancy is 240 seated with tables and chairs; 400 with standing room only.
2. **Full payment of the total Rental Fee is due no later than 30 days prior to your event or cancellation may occur.**
3. Furniture package (included at no charge). (24) 60" round tables, (2) 6' long banquet tables, (2) 8' long banquet tables, up to 240 banquet style chairs, (8) misc. tables & (8) outside patio chairs.
4. You have 10 days to cancel the rental agreement after the rental agreement is signed to have your deposit refunded. After 10 days, the deposit is nonrefundable and nonnegotiable. If circumstances beyond the control of Ariel's force it to cancel your reservation, Ariel's will refund all sums paid.

5 If for any reason your event has to be rescheduled, Ariel's reserve the right to enforce current price list and date is subject to availability.

6. Occupant assumes full financial liability and responsibility for any damage or loss of property belonging to Ariel's. Occupant releases Ariel's from any liability whatsoever arising out of the use of the facility including personal injury incurred during or as a result of such use.

7. All events must be deemed appropriate to the facility. Ariel's reserves the right to deny usage to any persons/groups or for any program, which is inconsistent with its purpose or reputation. The owners and rental coordinator have the authority to take action and make decisions that are in the best interest of Ariel's, its safety, security and image in the community. Ariel's may require security guards for an event if it is deemed necessary. **Ariel's is monitored by security cameras at all times.**

8. If Occupant is unable to be present for the entire event, a designated contact person(s) must be appointed to be present. Ariel's will designate a rental staff person who will open the facility at the contracted time for set up and be on or near the premises during the event.

9. All decorations and equipment must be delivered and set up on the same day as the event, and removed at the conclusion of the event, unless other arrangements are made with Ariel's rental staff. Ariel's is not responsible for any items left in the facility. Decorations may be placed on tables only. Decorations shall not be applied to any wall inside the facility. Candles that are enclosed are allowed. No fog machines, liquid smoke, bubble machines or any other effect that may be deemed inappropriate will be allowed. Decorations and equipment must not be placed in such a manner as to impede the flow of traffic or to obstruct access to restrooms or fire exits. **No furniture or equipment shall be placed within three feet of any exit.**

10. Ariel's is a smoke-free facility. Please confine smoking to outside designated area where ash/cigarette receptacles are located. No smoking in any restroom. If smoking materials are discarded in planters, sidewalks or grounds, an extra cleanup charge of \$100.00 will be imposed. Any guests violating the smoking restrictions will be asked to leave.

11. The Occupant and Caterer must abide by all City, County, and State alcoholic beverage control laws and regulations. All persons serving alcoholic beverages must be licensed and insured in order to serve alcoholic beverages. Ariel's discourages anyone carrying alcoholic beverages away from the premises. Bartenders must display a copy of all appropriate licenses and permits. All bars are to close one hour prior to the scheduled end of event. **NO BEER KEGS ALLOWED.**

12. In order to assure that the event will conclude in an orderly manner and the contracted hours will be adhered to, music must cease at least one-half hour before scheduled time for the event to end.

13. Occupant is responsible for leaving the facility and grounds "broom clean" or in the condition in which they were found when the doors were opened for set-up. Tables and chairs must be cleaned and returned to proper areas.

14. All decorations, food and drink container products, and all trash must be collected in plastic bags and removed to the large outside trash container (Dumpster) located directly outside of the kitchen door of Ariel's. Ariel's staff is not responsible for emptying trash.

15. Glitter, confetti, tinsel, birdseed and rice are prohibited and may not be thrown in any area of the property. No sparklers or fireworks of any kind may be discharged on Ariel's property. Rose petals are acceptable outside of the front door.

16. If the Occupant fails to comply with the terms of this contract, Ariel's reserves the right to seek additional compensation in order to restore Ariel's to its prior condition. In addition, should the Occupant's use of the premises cause Ariel's to be charged with any violation of law, Occupant agrees to reimburse Ariel's for all fines and penalties imposed. All extra charges are due and payable not later than (10) days after issuance to the Occupant of a statement for charges.

17. In the event Ariel's retains the services of an attorney to represent its interests in regard to the lease or to bring an action for the recovery of damages or other charges, the Occupant agrees to pay a reasonable attorney fee of not less than \$500.00 or 20% of the sum sued for, whichever is greater, plus the costs of any legal action.

18. Choice of Law. The laws of the State of South Carolina govern this lease.